

**SMALL WORKS ROSTER
ENROLLMENT APPLICATION
CONSTRUCTION CONTRACTORS**



Return this application back by mail or fax to:

Shane Fisher, Public Works Director
City of Sunnyside
818 E. Edison Ave.
Sunnyside, WA 98944
509-837-5206
509-837-6383 (fax)
sfisher@sunnyside-wa.gov

Company Name _____
Owner Name _____
Contact Person _____
Contact Person's Title _____
Mailing Address _____
Physical Address _____
Office Phone _____
Contact Person Cell # _____
Contact Person Pager _____ **Fax #** _____
E-mail Address _____
Company Web Address _____

Business Classification (specify date established as appropriate):

You do not need to have a formal government certification to make a selection (Self-designated).

_____ WBE	_____ MBE	_____ Federal DBE
_____ Individual	_____	_____
_____ Partnership	_____	_____
_____ Corporation	_____	_____

Washington State Contractor License Number _____

Note: A State Contractor or Specialty License is a minimum requirement to submit an application.

UBI # _____ **Federal Tax ID or Social Security #** _____

L&I License Expiration Date (For office use only) _____

Would you like your company to be included on our "Emergency Response List"? _____

If yes, Emergency Contact # _____

Would you be interested in attending free Contractor Training Workshops? _____

Minimum Qualifications

Minimum qualifications must be met. The Public Works Director reserves the right to reject at any time, including after an initial inclusion on the Roster, if the applicant is not responsible in the opinion of the Public Works Director.

- Do you have a current valid Contractors license and will you maintain the license while on the Roster? _____ Yes _____ No
- Have you successfully finished four public-agency construction projects? _____ Yes _____ No
- Do you have a strong claims history, strong safety record (below 1.0 on the L&I rating), and strong financial history? _____ Yes _____ No
- Does any employee or official of any of the current participating roster agencies have any financial or other interest in your firm, which you know of? _____ Yes _____ No

Insurance Requirements

Applicant must have the following minimum insurance coverage in place at the time of application:

- General liability insurance of at least \$3,000,000 per occurrence;
- \$3,000,000 aggregate, Combined Single Limit (CSL);
- Automobile liability of at least \$3,000,000 per accident CSL; and
- Ability to name the Public Agency as an Additional Named Insured

Do you currently maintain the minimum required insurance coverage?

_____ Yes _____ No

If no, describe any differences to the specified coverage amounts: _____

Are there any current claims that are pending against this insurance policy?

_____ Yes _____ No

Contractor Financial History

During the past five years, has the contractor been involved in any:

- Construction bond forfeiture; Yes/No _____
- Construction litigation; or Yes/No _____
- Claims exceeding ten percent of the contract price? Yes/No _____

Contractor History

Provide dates for the periods within the past ten years that the contractor:

Has not been an active contractor: _____ or N/A: _____

Has not been a licensed contractor: _____ or N/A: _____

Has been in bankruptcy, reorganization or receivership: _____ or N/A: _____

Has owner been convicted of a felony? _____ or N/A: _____

Has the company ever been disqualified by any public agency from participation in public contracts?

_____ Yes _____ No

If yes, please explain: _____

Contractor Safety Experience

____ SOLE PROPRIETOR: This section will not apply to sole proprietors. Place an X on the line if you are a sole proprietor and skip this section. A sole proprietor is an individual that NEVER has employees working for him or her.

List contractor's compensation Experience Modification Rate for the four most recent years. If score is above 1.0, provide explanation. Rate above 1.0 are subject to rejection. **This rate is given to you every year from Labor & Industries. Your company receives a multi-page report each year, with these rates indicated. If you don't know this rate, call L&I or check their website at <https://fortress.wa.gov/lni/crpsi/>.** If you need assistance call Shane Fisher at (509) 837-5206.

2009 _____ 2010 _____ 2011 _____ 2012 _____

Please use the most recent year's OSHA log to provide the following:

- Number of lost workday cases: _____
- Number of fatalities: _____

Does the contractor conduct project safety inspections? _____

Does the contractor have a written Safety Program? _____

Does the contractor have a safety orientation program for new hires? _____

Does the contractor have a safety program for foremen? _____

How frequently do on-site crews hold safety meetings? _____

Successful applicants shall submit a work safety plan.

The City reserves the right to stop work if an unsafe condition is observed.

List 4 jobs performed for a public agency. Those companies that do not yet have four public jobs will be rejected. Each public agency using the Roster reserves the right to independently contact references and declare responsibility.

Name of Project #1: _____

Owner's Name and phone _____

Prime Contractor (if not your firm) _____

Dollar amount of your portion of the work _____

Month/year project completed _____

Name of Project #2: _____

Owner's Name and phone _____

Prime Contractor (if not your firm) _____

Dollar amount of your portion of the work _____

Month/year project completed _____

Name of Project #3: _____

Owner's Name and phone _____

Prime Contractor (if not your firm) _____

Dollar amount of your portion of the work _____

Month/year project completed _____

Name of Project #4: _____

Owner's Name and phone _____

Prime Contractor (if not your firm) _____

Dollar amount of your portion of the work _____

Month/year project completed _____

I swear under penalty of perjury that the above and attached information is correct, and that there are no known personal and/or organization conflicts of interest, which are prohibited by law:

Authorized company signature _____ **Date** _____

	Date _____
Shane Fisher, City of Sunnyside Public Works Superintendent	

Applications that are rejected will be discarded by the City.

OPTIONAL SURVEY

Please tell us how you heard about the Small Works Roster: _____

If advertisement, what publication? _____

If other, please explain: _____

The following identifies your company specialties. Place an X on any and all services you perform.

Provide comments if desired.

Demolition:

- Property Refuse Removal/Disposal
- Building Demolition
- Building/Structure Moving
- Asphalt Demolition
- Structure Demolition
- Hazardous Material Removal/Abatement
- Petroleum Contaminated Soil Removal

Vegetation:

- Tree Trimming/Removal
- Stump Grinding/Removal
- Vegetation Disposal
- Vegetation Spraying
- Manual Brush Control
- Mechanical Brush Control
- Reforestation
- Tree Transplanting

Earthwork:

- Excavation and Trucking
- Excavation
- Grading
- Erosion Control
- Dump Truck hauling
- Horizontal Boring/Drilling
- Landslide Repair
- Trenchless Pipe Installation
- Water Well Drilling
- Well Rehabilitation
- Pump Service Work
- Drilled Shafts

Drainage:

- Storm Drainage Construction
- Storm Drainage Cleaning

Sanitary Sewers:

- Sanitary Sewer Construction
- Side Service Construction
- Temporary Sanitary Sewer Bypass Pumping
- Repairing Sanitary Sewers - Internally
- Sanitary Sewer Televisio Inspection
- Sanitary Sewer Cleaning
- Sewer Grouting and Sealing
- Sanitary Sewer Dig Up Spot Repairs
- Hot Tapping (Sewer Taps)
- Manhole Rehabilitation

Site Improvements:

- Wood, Metallic, Wire Fencing and Gates
- Chainlink Fencing and Gates
- Hydraulic Gate Installations
- Netting
- Overhead Doors
- Garage Door Installation
- Hydroseeding
- Irrigation Systems

Roadway Work:

- Concrete Sidewalks/Curbs/Gutters/Driveways
- Mud-jacking
- Asphalt and Concrete Pavement
- Asphalt Planing (Grinding)
- Asphalt Chip Seals
- Slurry Seal
- ADA Detectable Warnings
- Rockeries
- Gravity Block Walls
- Pavement Repair
- Manhole and Valve Adjustments
- Roadway Construction
- Thermoplastic Pavement Markings
- Paint Striping
- Guardrail Installation
- Street Sweeping
- Raised Pavement Markings
- Traffic Sign Installation
- Asphaltic Seal Coating
- Asphalt Crack Filling
- Concrete Retaining Walls
- Concrete Barrier/Permanent & Temporary
- Concrete Recycling
- Waterproofing/Coating/Sealants
- Snow Removal

Water/Treatment:

- Location Underground Facilities
- Leak Detection Service
- Watermain Construction
- Fire Hydrant Installation
- Water Treatment Systems
- Hot Tapping (Watermain Construction)
- Hot Tapping (Fire Hydrant Installation)

Electrical/Telephone:

- Electrical Inspection
- Electrical Construction
- Computer/Telephone Cable Construction
- Street Light Installation
- Street Light Maintenance
- Traffic Loop Installation
- Telephone Wiring/Installations
- Traffic Signal Installation
- Traffic Counting Systems Installation
- Fiberoptics
- Instrumentation/Control Panels
- Low Voltage Electric
- UPS System Repair

Facility Construction:

- Rough Carpentry
- Finish Carpentry
- Plumbing
- HVAC Installation/Controls

Site Improvements (con't):

- _____ Landscaping
- _____ Power Washing/High Pressure Cleaning
- _____ Industrial Cleaning and Vacuuming
- _____ Sign Installation
- _____ Playground Equipment Installation
- _____ Tennis Courts
- _____ Vertical Climbing Walls
- _____ Underground Storage Tank (UST) Installation/Removal/Retrofit
- _____ Rip Rap
- _____ Toilet Construction/Access
- _____ Turf Renovation
- _____ Buildings Metal Pole
- _____ Athletic Surfacing Systems
- _____ Playfield Lighting Installation
- _____ Machinery Moving/Installation
- _____ Operated Equipment Rental
- _____ Fiberglass Railing Systems
- _____ Docks, Bridges, Piling, Wharfs and Floats
- _____ Diving Services
- _____ Sports Turf Drainage
- _____ Bridge Debris Removal

Concrete/Masonry:

- _____ Coring/Drilling
- _____ Restoration and Cleaning
- _____ Concrete Cutting/Concrete Staking
- _____ Masonry Construction
- _____ Pre-Cast Concrete Wheel Stops
- _____ Concrete/Asphalt Wheelchair Ramps/Grab Rails

Mechanical:

- _____ Victaulic, Flanges, Mechanical Joint Pipe
- _____ Pump Installation
- _____ Incinerator/Boiler Installation
- _____ Pipe Sacking
- _____ Pump Construction Remodel
- _____ Natural Gas Install and Repair
- _____ Hot Tapping (Victaulic, Flanged)
- _____ Vehicle Exhaust Extraction System

Facility Construction (con't):

- _____ HVAC Testing and Balancing
- _____ HVAC Cleaing
- _____ Insulating
- _____ Wallboard Installation
- _____ Fire Sprinkling Systems
- _____ Floor Covering
- _____ Hardwood Floor Refinishing
- _____ Tile/Grout Installation & Repair
- _____ Windows and Glazing
- _____ General Building Contracting
- _____ Metal Fabrication
- _____ Roofing
- _____ Painting
- _____ Concrete Flatwork
- _____ Security System Installation
- _____ Sound System Installation
- _____ Prefab Metal Structures
- _____ Welding
- _____ Pedestrian Doors/Automatic or Manual
- _____ Acoustical Ceiling Cleaning
- _____ Hot Tapping (Flow Meter Install)
- _____ Hot Tapping (Fire Sprinkler Systems)
- _____ Swimming Pool, Spa, Filters, Chemicals
- _____ Elevator Repair
- _____ Gutters/Downspouts
- _____ Water Damage Clean-Up
- _____ Fire Damage Clean-Up
- _____ Installation of Food Service Equipment
- _____ Water Tank Exterior/Interior Paint & Wash
- _____ Hoist and Crane Service
- _____ Laundry Room Hook-Up/Drain Repair
- _____ Pest Control
- _____ Disaster Restoration
- _____ Generators
- _____ Furniture Moving
- _____ Graffiti Removal